

April 2, 2007

Chairman Thomas called the meeting to order at 9:03 a.m. Four members were present. Mueller was absent.

An observance was made by Theobald that the meeting had been duly advertised. Seconded by Roberts. Motion carried unanimously.

Theobald made a motion to accept the agenda. Anderson seconded the motion. Motion carried unanimously.

Minutes were accepted by Theobald with the following change; Highway Commissioner Training is April 25th and 26th, instead of April 26th and 27th. Seconded by Anderson. Motion carried unanimously.

The following items were on the agenda:

Old Business: None

New Business:

- 1) 4-10 Schedule. The 4-10 schedule will be on the Salary and Personnel Committee agenda on April 16th and will be on the County Board agenda on April 17th. No action taken.
- 2) Highway Policies. The following policies will be updated and presented to the Highway Committee at the next meeting; Capitilization GASB34, Citations, Cutting Brush and Trees within a Right of Way, Damage to Fences during Snow Plowing, and Dress Code. No formal action taken.
- 3) Review culvert bids at 10:00 a.m. Present for the culvert bids were Gregg Tweten, Metal Culverts, Inc. and Todd Riebau, Contech Construction. The following bids were taken: Capital City Culvert submitted a total bid package of \$19,011.73; Contech Construction submitted a total bid package of \$12,096.00; and Metal Culverts, Inc. submitted a total bid package of \$12,557.96. Motion by Theobald, seconded by Anderson to accept all culvert bids. Motion passed unanimously.

- 4) Review oil bids at 10:30 a.m. Present for the oil bids were Bob Riutta, Flint Hills Resources, and M. Wayne Cornford, Henry G. Meigs, LLC. The following bids were submitted for road oil: Flint Hills Resources, LP had no bid for MC 500 and no bid MC 250. Flint Hills Resources, LP bid \$386.37/ton for PG 64/22, \$386.37/ton for PG 58/28, \$318.34/ton for Emulsion CRS2 for a gallon comparison of \$1.3432, and \$346.72/ton for Emulsion CRS2 Applied for a gallon comparison of \$1.4632. Flint Hills bid a demurrage schedule of \$50.00/hr and 1 hour of free time for unloading. Henry G. Meigs, LLC bid \$2.1041/gallon for MC 500, \$2.1041/gallon for MC 250, \$392.83/ton for PG 64/22, \$392.83/ton for PG 58/28, \$1.3112/gallon for Emulsion CRS2, and \$1.4632/gallon for Emulsion CRS2 Applied. Henry G. Meigs, LLC bid no demurrage schedule and unlimited free time for unloading. Motion by Anderson, seconded by Theobald to purchase asphalt oil from Flint Hills and all sealcoating oil from Henry G. Meigs. Motion passed unanimously.
- 5) Review of recommendations from Alliant Energy on the truck shed. No action taken.
- 6) The Highway Committee shall entertain motion to go into Executive Session pursuant to Sec. 19.85(1) (c) WI Statutes for considering employment, promotion, compensation and performance evaluation data of any public employment over which the governmental body has jurisdiction or exercises responsibility. (Highway Commissioner job evaluation; Code of Ethics discussion.) Theobald made a motion at 11:06 a.m. to go into closed session with Lisa Vosberg not present in closed session. Leo Klosterman was not initially present in closed session, but was invited back into closed session by the Highway Committee to receive his evaluation. Motion passed unanimously by voice vote.
- 7) Return to Open Session. Motion by Anderson, seconded by Roberts to return to open session at 12:00 p.m. Motion passed unanimously by voice vote.

Anderson made a motion to approve vouchers #303 through #314 for a total of \$5,559.15. Theobald seconded the motion. The motion carried unanimously.

Motion to adjourn the meeting was made by Roberts. Seconded by Theobald. The motion carried unanimously.

The meeting was adjourned at 12:00 p.m..

Minutes by Lisa Rose Vosberg