

IOWA COUNTY TRANSPORTATION COMMITTEE

May 4, 2009

The Transportation Committee met in the Highway Department Conference Room in the City of Dodgeville on Monday, May 4, 2009 at 6:00 p.m. and was called to order by Sup. Ron Berg.

Roll call was taken:

Committee members present: Sups. Bob Bunker, Mark Masters, Ron Benish, Ron Berg, Dave Bauer, Brad Wells, Gerald Dorscheid and John Meyers (who arrived at 6:24 p.m.).

Committee members excused/absent: Sup Larry Steffes.

Also present: Sup. Eric Anderson, Bob Riutta (Flint Hills - a road oil vendor), Personnel Director Bud Trader, County Administrator Randy Terronez, Highway Commissioner Craig E. Hardy and Office Administrator Jeri Grabbert.

Sup. Ron Benish moved that the meeting had been duly advertised. Seconded by Sup. Bob Bunker. Motion passed unanimously.

Sup. Dave Bauer moved for approval of the amended May 4, 2009 agenda with advancing new Business Item #6A and #6I to the head of the agenda and the April 6, 2009 minutes. Motion was seconded by Sup. Gerald Dorscheid. Motion passed unanimously.

New Business:

- A) Review Bid Talley Sheets for Culverts and Bands and for Road Oil – Craig Hardy reviewed bids received on the Road Oil and Culverts and Bands.

Bob Riutta, of Flint Hills, a road oil vendor was also present.

It was noted that ads were placed for the road oil bids and only 3 were received. It is due in part to the location of suppliers.

Motion by Sup. Gerald Dorscheid and seconded by Sup. Dave Bauer to award the Road Oil bid as follows:

MC 500	Meigs	\$2.3464/gallon
MC 250	Meigs	\$2.3464/gallon
PG 54/22	Flint Hills	\$477.30/ton
PG 64/22	Flint Hills	\$477.30/ton
Emulsion CRS2	Meigs	\$1.6795/gallon
“ “ Applied	Meigs	\$0.12/gallon

Motion passed unanimously.

There were substantial differences in the two bids received for the culvert and bands items. Craig indicated that he will be revising the projects list to take into account the use

of additional materials as a result of the low bid. The department usually keeps 12-14 culverts on hand.

Motion by Sup. Ron Benish and seconded by Sup. Bob Bunker to award the Culverts and Bands bid to Contech Construction Products, Inc. for various culverts and bands . Motion passed unanimously.

General Public/Member Comment:

1. Sup. Ron Benish commented on last week's Special Administrative Services Committee meeting related to timeliness of financial reports. Craig Hardy reviewed difficulty in accounting – data input in order to generate meaningful reports. The department will continue to make improvements in conjunction with other department projects.
2. Sup. Ron Berg commented on the signage on Highway 14 on the east side of Arena Village limits.

Highway Commissioner Report: Craig Hardy reviewed the following items with the Committee:

- A) PASER Discussion and review – Craig Hardy reviewed agenda enclosure. The department will be working on re-evaluating the ratings in the current system. The pending DOT US 151 access project will also be impacting the ratings.
- B) Radios and Retained Fees Grant Proposals – Craig Hardy provided background on need to replace outdated radio equipment. Funds may be available from Homeland Security and the Retained Fees source which would be part of the 2010 budget process. Discussion given on the Sheriff's Department radio communications project that the Highway Department is a participant.

New Business (Continued):

- I) The Transportation Committee entertained a motion to go into Executive Session pursuant to Sec. 19.85(1) (c) WI Statutes for considering employment, promotion, compensation and performance evaluation data of any public employment over which the governmental body has jurisdiction or exercises responsibility. (Normal Workday Agreement and Department Procedures).

Motion by Sup. Ron Benish seconded by Sup. Gerald Dorscheid to proceed into closed session at 6:53 p.m. Motion passed unanimously 8 Yes (Sups. Ron Benish, Bob Bunker, Gerald Dorscheid, Mark Masters, Dave Bauer John Meyers, Brad Wells and Ron Berg.) 0 No. Excused/Absent: Larry Steffes. Sup. Eric Anderson, Bud Trader, Randy Terronez, Craig Hardy and Jeri Grabbert were also present in the closed session.

- J) Return to Open Session. Motion by Sup. John Meyers, seconded by Sup. Ron Berg to return to open session at 7:45 p.m. Motion passed unanimously 8 Yes (Sups. Ron Benish, Bob Bunker, Gerald Dorscheid, Mark Masters, Dave Bauer, John Meyers, Brad Wells and Ron Berg.) 0 No. Excused/Absent: Larry Steffes.

Highway Commissioner Report (continued):

- C) Charge out Rate Update - Jeri Grabbert updated the Committee on the charge out rate as follows:

Administrative rate – determined by the state

2008 4.5%
2009 4.25%

It was noted that the Iowa County's actual 2007 Admin. Cost of 3.96% for use in calculating the 2008 rate

Fuel Handling – based upon state formula;

2008 12 cents/gallon
2009 5.556 cents/gallon

Sanding materials

2008 \$22.25/ton
2009 \$22.93/ton

Small Field Tools

2008 1% of labor (with a min. 1% floor)
2009 0.6% of labor (mandated to be based on costs incurred)

Fringe Benefit:

2008 73% of labor
2009 66% of labor

Machinery Rate – based upon each piece – unit cost. Rates are set by WCHA Machinery Management Committee

- D) Legal Counsel Right of Way Opinion - Craig Hardy reviewed agenda enclosure from outside corporate counsel Bill Morgan with Murphy Desmond. The department will maintain a voluntary-optional outlook.
- E) Information regarding Excavator #412 – Craig Hardy circulated photos of the above machinery and mentioned issues with regards to its' operation tabled until next meeting.
- F) Review of the Aggregate bids received – Jeri Grabbert reviewed the results of the bids received from aggregate suppliers. Prices are for materials only, and actual final costs vary by the location of the work and the location of quarries affecting trucking costs. Actual suppliers to be used will vary by county project and its' proximity to the supplies.

Old Business

- A. Federal Stimulus Update - Craig Hardy informed the Committee of the status of various projects.

Motion by Sup. Ron Benish and seconded by Sup. John Meyers to authorize the Highway Commissioner to allocate the county portion of the design costs for the Town of Dodgeville Bridge Project on Blotz Road with the understanding the project will only move forward into design if accepted as a federal stimulus project. The county match for design fees estimated at \$23,000.00 are to come from the 2009 construction budget. Motion passed unanimously.

- B. County Highway Improvement Cost Estimate – Craig Hardy distributed report describing the various components of a five year capital improvement plan. Item to be brought back to next Committee meeting for further discussion.
- C. Summer Construction Schedule Update – Craig Hardy reviewed agenda enclosure and noted revisions from last month's list. Also, discussed the Infra-red Heat Seamless Patching System work estimate submitted by Fahrner Asphalt for CTH G.

New Business (Continued):

- B) Reimbursement Process to Towns for Fire Class on CTH's (Stats 60.557) - Craig Hardy reviewed agenda enclosure. The department has not paid for any fire department bills thus far. The Committee acknowledged the statute and requested the Highway Commissioner to be informed of developments.
- C) Contracting Township Work (Stats 83.035) - Craig Hardy reviewed agenda enclosure. The towns of Moscow, Arena and Clyde have requested the department to submit a proposal for a town road project. The department's cost for a mile of seal coat is \$13,500. In a search of records, the staff could not locate where the Transportation Commission gave authorization to perform town projects.

Motion by Sup. Gerald Dorscheid and seconded by Sup. Dave Bauer to authorize the Highway Commissioner to undertake town road projects. Motion passed unanimously.

- D) WCHA Summer Conference – Jeri Grabbert informed the Committee that the conference is Monday, June 8 through Wednesday, June 10. Staff need to know by tomorrow as the registration deadline is Thursday. Sup. Ron Berg who attended the December conference encouraged members to attend.
- E) 2008 Financial Report of Highway Operations – item tabled until next meeting.
- F) Salt Inventory and Bid Update – Craig Hardy noted that the county's salt storage capacity is 4,900 tons. The County has on hand as of March 1,775 tons. The five year average of salt used is 6,242 tons. The 2008/2009 salt price bid by the state was \$54/ton and it is projected to be \$68-\$72/ton for the 2009/2010 season. Bids will be opened by the state later this month.
- G) Highway Access Control Ordinance Revisions – Craig Hardy reviewed agenda enclosure. The ordinance update has been reviewed with Scott Godfrey and revisions were noted.
- H) Highway Access Control Fees Resolution – Craig Hardy reviewed agenda enclosure.

Motion by Sup. Brad Wells and seconded by Sup. Bob Bunker to approve the Highway Access Control Ordinance Revisions and forward to the full Board. Motion passed unanimously.

Motion by Sup. Brad Wells and seconded by Sup. Bob Bunker to approve the Resolution revising the Control Access fees schedule and forward to the full Board. Motion passed unanimously.

The next regular Transportation Committee meeting is set for Monday, June 1, 2009 at 6:00 p.m. Given the amount of information on the agenda, some discussion was given to starting the Committee meeting earlier (e.g. 5:30 p.m.) and item to be discussed at next meeting.

Motion to adjourn the meeting was made by Sup. Ron Benish, seconded by Sup. Dave Bauer. The motion carried unanimously.

The meeting adjourned at 9:08 p.m.

Minutes by Randy Terronez