

IOWA COUNTY TRANSPORTATION COMMITTEE

August 1, 2011

The Transportation Committee met in the Iowa County Health & Human Services Building Community Room in the City of Dodgeville on Monday, August 1, 2011 and was called to order by Committee Vice Chair Bob Bunker at 6:04 P.M.

Roll call was taken:

Committee members present: Sups. Ron Benish, Bob Bunker, Dan Curran, Robert Pilling, Ryan Walmer, and Robert Zinck

Committee members excused/absent: Sups. Dave Bauer and Curt Peterson.
Sup. John Meyers arrived during the meeting.

Also present: Highway Commissioner Craig E. Hardy, Business Manager Jeri Grabbert, County Administrator Curt Kephart, Airport Manager Kevin King, Sup. Daniel Nankee, and Iowa County Airport Commissioners Clint Fruit and Arnie Christen.

Sup. Bob Bunker noted that the meeting had been duly noticed.

Approval of the 8/1/11 agenda and the minutes of the 6/30/11 meeting. Sup. Dan Curran moved for approval of the August 1, 2011 agenda and the minutes of June 30, 2011. Motion was seconded by Sup. Ryan Walmer. Motion passed unanimously.

Reports from committee members and an opportunity for members of the audience to address the committee.

Sup. Ron Benish noted that at the last County Board Meeting Representative Howard Marklein was in attendance and available to take questions from the Board. Sup. Benish had asked Representative Marklein about continuing to do road work for other government units and towns. Sup. Benish read the response from Rep. Marklein and asked Craig if he concurred. Craig said he concurred with some of it. Definitions of maintenance and construction were needed and determinations of who can do what work. Sup. Benish then asked about prevailing wages. Craig noted that the rate tends to be above market for our area. However the \$25,000 limit has been raised to \$100,000 and back to \$234,000 is again the project basis for the County. In other words, the limits are back to what they had been previously for the County.

Sup. Robert Pilling introduced members of the Tri-County Airport and the Iowa County Airport.

New Business

- A. Dale Coulthard 394 CTH E – Driveway Variance Request. A standard driveway is to be a minimum of 300 feet on center. This driveway request calls for the distance to be 236 feet, therefore a variance is needed. The existing driveway has visual concerns. By adding this new driveway 236 feet north of the existing driveway there will then be two driveways.

A motion was made by Sup. Ron Benish and seconded Sup. Ryan Walmer to recommend approval of the requested driveway variance. Motion passed unanimously.

- B. James Budworth 8922 CTH ID – Driveway Variance Request. (pending receipt of application). No application was received.
- C. Agency Agreement Resolution for a Federal Block Grant Owner’s Assurance for the Tri-County Airport – Lone Rock. Marc Higgs, Manager of the Tri-County Airport appeared to request a recommendation to the Board of Supervisors to pass the resolution for a federal grant for pavement work. He discussed the funding sources of the airport and the benefits and value it provides Iowa County. Mr. Higgs explained that the airport is funded 95% with federal funds, 2.5% with state funds, and the remaining 2.5% came from Sauk, Richland, and Iowa Counties. He noted that Sauk and Richland Counties have already passed the resolution.

A motion was made by Sup. Ryan Walmer and seconded by Sup. Robert Pilling to move the resolution to the Board of Supervisors.

Sup. Robert Zinck asked how much business comes from Iowa County residents. Mr. Higgs stated that the airport serves Iowa County quite a bit. Corporate jets fly in for visits to places like House on the Rock and cheese factories. Enterprise Rental Cars in Dodgeville gets business from people flying in to the Tri-County Airport. Also many of their employees are from Iowa County. Sup. Robert Pilling asked what it takes for Iowa County to stop funding the airport. Mr. Higgs indicated that Iowa County contributes about \$14,000 to \$15,000 per year. He felt this was a low cost for a high value. Sup. Ron Benish asked why Iowa County was part of the Tri-County Airport when Iowa County has its own airport. He also wondered what kind of ill-feelings would come from Sauk and Richland Counties if Iowa County discontinued. Mr. Higgs indicated that there is a good relationship between the counties, but he could not imagine why Iowa County would want to get out. He also noted that there would be litigation costs for that to occur, as well as recuperation of the county share of federal funds received for operations which would be retroactive 20 years for capital and projects, lifetime for buildings and grounds. Iowa County Airport Commissioner Clint Fruit addressed the Committee. He quoted Chapter 114 of the state statutes, stating that the Commission has complete and exclusive control of the airport. He also revisited a letter from Corporate Counsel on the issue. Sup. John Meyers asked when the Board of Supervisors ever interfered with operating the airport. Clint Fruit stated that it never has.

The motion was voted on. Motion passed unanimously.

Sup. John Meyers arrived during the previous item discussion. At this time Sup. Bob Bunker turned the meeting over to Sup. John Meyers to Chair.

Old Business

- A. On-going Historical Cash Flow Analysis Project – Jeri. Jeri Grabbert presented a comparative cash flow statement for years 2004 through 2009. The committee has previously received years 2009, 2008, and 2007 individually. Jeri noted that years 2004

and 2006 were the only years with a net income. The winter costs for 2008 were a contributor to the \$1.9 million net loss for which a transfer in of \$1.15 million helped cover that deficit. There were capital purchases each year that may not have been budgeted for. In 2004 purchases were for about \$1 million. The total for all 6 years is \$3.3 million. The capital purchases will be reviewed to determine what the \$3.3 million was spent on.

B. 18/151 Design Study Discussion –

- a. DOT-FHWA Coordination Meeting Minutes. Minutes of the June 30, 2011 meeting for reference.
- b. Park-N-Ride Locations/Trail Access. Craig asked the committee for its' input on the idea of adding Park-N-Rides along the STH 151 corridor at the following locations: (1) CTH BB and CTH YZ interchanges; and (2) CTH HHH east of Ridgeway. Craig asked the committee how they felt about a park-n-ride. Sup. Robert Zinck felt they were only half full. Sup. Bob Bunker noted the one in Belmont was recently removed. Sup. Ron Benish asked why we would spend the money if it doesn't get used. Sup. Robert Pilling asked what the cost would be and wondered about having a study. Craig Hardy mentioned that traffic counts have been done. The construction costs would most likely come from the STH 151 interchange improvement project, with maintenance funding most likely borne by the County. The state would pay for the construction and the county would pay the maintenance. Dan Curran asked about security, however it would be unlikely. Sup. Robert Zinck asked about state funding for Park-N-Rides. Sup. Ryan Walmer wondered if it was too late to be included in the public information meeting. Craig Hardy indicated that he is looking for guidance from the committee on their opinion and what they would like Craig to take back to the DOT. Sup. John Meyers said that Craig can determine how to suggest proceeding based on the comments made at this meeting. No action taken.

C. Review and Discuss the “Programs and Services” for each Department that the Transportation Committee Oversees – Oneida Report – Questions from Committee.

Craig asked if there were any questions regarding the report. No questions. Craig reviewed and explained that the report lists the Highway Department personnel and the programs they partake in. Then it lists the programs and revenues. Sup. John Meyers indicated that this information is to be used in the budgeting process.

- D. Proposed 2012 Airport Budget. Airport Manager Kevin King presented his budget. At the last meeting he presented the 0% budget and at this meeting he presented the (-3%) budget. He noted that in the Airport Commission minutes of the July 18, 2011 meeting, the 0% budget was approved. Sup. Ron Benish stated it was not the position of the Transportation Committee to approve the Airport budget. He reiterated the letter from Corporate Counsel. Sup Robert Zinck stated organizations receiving County funds should show more of what they're doing financially. Sup. Ron Benish stated the Transportation Committee could give advice but could not make decisions. Airport Commissioner Clint Fruit reiterated the Airport Commission has complete and exclusive control. He said when it comes to the budget it can go to the Board of Supervisors and can go through any committee but not for approval by the committees. Kevin King asked

the Transportation Committee to move on acknowledging the issue of being only an advisory body. Sup. Ron Benish noted it was not on the agenda and therefore could not be acted on. Sup. John Meyers stated the Airport should be submitting both the 0% and the (-3%) to the Board as all other departments are required to do. Kevin King stated the (-3%) would have to be taken out of his maintenance account. Sup. Ryan Walmer asked about previous discussions of other ways of funding a truck. Kevin indicated that Craig had some thoughts regarding lease agreements and they will be working on that. A (-3%) adjustment to the 2011 tax levy would amount \$1,932 for a new tax levy of \$61,799. Sup. Ron Benish asked the next TC meeting agenda include an item that the TC recognizes their position as an advisory body per Corporate Counsel.

- E. Mifflin Septic System Quotes. The septic system at the Mifflin Shop is failing, as a result of the building floor drains being tied into the septic system. Salt from cleaning the trucks is draining into the septic system and bed, resulting in clogged filters and degradation of the system. A separate sewer system is required for the floor drains is needed. Three RFP's were sent out. Two quotes were received. One from Lovelace Pump Co., Argyle, WI – \$10,600; and one from Ken Jo Plumbing, Mineral Point, WI – \$11,000. Craig Hardy recommended accepting the low bid from Lovelace Pump Co.

A motion was made by Sup. Ryan Walmer and seconded by Sup. Dan Curran to acknowledge the recommendation of Lovelace Pump Co. Motion passed unanimously.

New Business

- D. June 2011 Revenue and Expenditure Report. Jeri Grabbert reviewed the June report. Jeri pointed out that the GTA revenue shows only 25% received as of June 30. A couple years ago the DOT changed the payment from quarterly to 25% in January, 50% in July, and 25% in October. A payment for \$526,290 was received on July 5 and does not show in this report through June 30. The target rate for June 30 is 50%. Some expenses are below 50%, such as Machinery Operations is at 36%, County Maintenance is at 30%, and County Construction is at 5% of budget. These amounts are low due to just beginning the construction season. Expenses will increase quite a bit in the next month or so as reflected from the summer work. Major Repairs as of June 30 is \$37,230. As shown in Note 1 at the end of the report, this is the costs related to the repair of building #17, which is a salt shortage shed. Capital expenditures as of June 30 for \$33,308 are shown in Note 2 and as shown on the last page is for the remainder of the Waste Oil Burner and the new Commissioner Truck. Both of these items are in the capital budget for 2011.
- E. Truck & Accessories Bid Reviews – 1-Ton & Single Axle Patrol. Truck and accessories bid tally sheets were reviewed. Craig Hardy recommended purchasing the gasoline Chevrolet Crew Cab from Hallada for \$26,851.05 and the Dump Body from Madison Truck for \$9,756; he recommended purchasing the Capital City International Alternate #2 with automatic transmission for \$87,029.87, with the Madison package for accessories – dump body, \$29,996; 11' plow, \$7,570; 9' right wing, \$5,856; and sander with auger, \$4,305.

A motion was made by Sup. Ron Benish and seconded by Sup. Robert Pilling to acknowledge the recommendation for the Crew Cab and Dump Body, pending further, in-depth review by Craig Hardy. Motion passed unanimously.

Further discussion took place regarding the single axle truck. The Peterbilt and International vendors were present and each spoke of the qualities of their product. Sup. Ryan Walmer had concerns regarding the budget for a tandem axle truck compared to bidding a single axle and the costs for it. After further discussion, Sup. Walmer was satisfied with the process.

A motion was made by Sup. Ron Benish and seconded by Sup. Robert Pilling to acknowledge the recommendation to purchase the International truck with the Madison package, pending further, in-depth review by Craig Hardy. Motion passed 4 – 2. Yes: Robert Pilling, Ryan Walmer, Bob Bunker, and Ron Benish. No: Dan Curran and Robert Zinck.

- F. CTH G Milling and Asphalt Bids. CTH G is an LRIP CHIP Project; therefore, according to the state rules for the program the County can not be reimbursed for products delivered from our own asphalt plant. The CHIP Grant amount is a maximum of \$136,240, with a match amount from the County of \$136,240 for hotmix asphalt purchases. Craig Hardy recommended accepting the bid for Pulverization from W-K Construction for \$11,950.40 and the bid for Asphalt from Iverson for \$230,338.00. Craig stated the project would be lengthened to capitalize on utilization of the full amount of state match funding available.

A motion was made by Sup. Dan Curran and seconded by Sup. Robert Zinck to acknowledge the recommendations by Craig Hardy. Motion passed unanimously.

- G. 2011 – 2012 State Salt Bid Results. The salt will come from a new provider and location this year. It will be from North American from Prairie du Chien at a cost of \$59.50 per ton. Early fills must be ordered by Nov. 15 and seasonal fills must be ordered by April 30. Sup. Ron Benish asked if there is only one vendor. Craig explained that the bidding is done at the state level and then they send out a copy of the low bid to the counties. The quantity of bidders for any one respective supply varies by location across the state; therefore, could range from 1 to 5 or more.
- H. Highway Department Operations & Funding Report Part II – Preventative Maintenance. The report defines what a Preventative Maintenance (PM) Plan is and what the PM would be for Iowa County Highway Department. Sup. Ron Benish commented that we are not even close to meeting the needs of taking care of roads and highways in Iowa County. Craig indicated this report shows the costs if we were “in the right place” in this program. Sup. John Meyers commented that we need to prioritize the roads. Craig explained that an additional \$580,000 per year is required to be budgeted to keep up with the current status and not fall further behind. Sup. Ron Benish asked how this needed to be managed. Craig said routine maintenance would have to be redirected and re-evaluate the level of service for winter maintenance, as a possible source of revenue.
- I. 2012 Highway Budget Process. The budget summary shows historical data for years 2009 and 2010, the 2011 adopted budget, and proposed 2012 at 0% increase and at (-3%)

decrease as requested. Capital items were discussed. Under the 0% budget, the capital budget would be \$286,000 and under the (-3%) budget the capital budget would be \$135,500. Sup. Ron Benish questioned why a (-3%) decrease budget was being presented. This was required of all departments. Sup. Ryan Walmer commented that the CTH T project would be postponed. Craig noted that the county has 6 years for this project. Sup. Dan Curran asked if this budget included the \$580,000 needed for PM. Craig noted it does not.

A motion was made by Sup. Ron Benish and seconded by Sup. Dan Curran to send this budget as presented to Administrative Services Committee. Motion passed 6 – 1. No: Robert Zinck.

- J. GL Expenditure Account Summary. The GL summary reports show the ranking of operations in order by number of hours for each job type and then again ranked in order by job type. For example, Road Maintenance is ranked #1 for number of hours used.

Highway Commissioner Report: Craig Hardy reviewed the following items with the Committee:

- A. Donations to Iowa County Historical Society. Sign templates and a 1921 DOT sign manual were found in the archives. Craig suggested these items be donated to the Historical Society.

A motion was made by Sup. Robert Pilling and seconded by Sup. Bob Bunker to accept the recommendation to donate the items to the Historical Society. Motion passed unanimously.

- B. WCHA Machinery Management Committee Update. Passed.
- C. Clerk Position Vacancy Advertisement. Passed.
- D. Daily Reporter Article. The Daily Reporter did an article on how counties dealt with the allocation of funds due to winter maintenance. Along with interviewing Craig Hardy three other county commissioners and a member of the WCHA were also interviewed.
- E. EZ-Liner Truck Demonstration. A paint truck demonstration occurred, painting about 1300 – 1500 feet on CTH Z.
- F. EECBG Update – Highway Insulation & Windows Project(s). Passed.
- G. “ACS New Roads” Software Transition Plan & Implementation timeline Update. Passed.

Additional Items

Jon Pepper, Deputy Chief Sheriff has increased patrolling on CTH HHH as requested by the Transportation Committee at the last meeting.

Al Guertz, Outagamie County Highway Commissioner, has resigned from his position as President of the WCHA.

The next regular Transportation Committee meeting will be held on Thursday, September 1, 2011 at 6:00 P.M.

Motion to adjourn the meeting was made by Sup. Robert Zinck and seconded by Sup. Dan Curran. The motion passed unanimously.

The meeting adjourned at 9:25 p.m.

Minutes Respectfully Submitted by Jeri Grabbert, Business Manager.