

| MONDAY – JULY 2nd, 2012 | | |
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| State of Wisconsin County of Iowa | APPROVED MINUTES OF THE TRANSPORTATION COMMITTEE MEETING HELD MONDAY, JULY 2nd, 2012 COMMUNITY ROOM – HEALTH & HUMAN SERVICES BUILDING DODGEVILLE, WISCONSIN | 2012-03 |
| Item | | |
| #1 | Meeting to order by the Committee Chair John Meyers at 6:03 p.m. in the Community Room of the Health and Human Services Building at Dodgeville, WI. | Call to Order |
| #1a | Roll Call – Members Present: Supervisors – Bunker, Delain, Demby, Meyers, and Parman were present. Supervisors Benish and Peterson arrived during the meeting. Other also Present: Commissioner Hardy Excused: Bauer, Walmer | Members Present Also Present Excused |
| #1b and #2 | The Certification Notice of the meeting was confirmed by the Chair Meyers. Motion by Parman seconded by Delain to approve the consent agenda including the agenda for this meeting and the minutes of the 06-04-2012 meeting. Motion adopted unanimously. | Certification of Meeting & Approval of Agenda & Minutes |
| #3 | Sup. Bunker asked questions with regards to the mowing in the vicinity of CTH A and USH 151; departmental operations, routing, and scheduling for mowing. Commissioner Hardy gave a report. No comments from the public. | Comment from Public/ Supervisors |
| #4A | Personnel policies discussion of draft proposals from the ASC June meeting with regards to: A. Overtime. Sup. Meyers discussed the process of the creation of employee benefits / policies and discussed the policy definition on the effects of overtime and determination. After some discussion and questions of Commissioner Hardy on the departmental operations, Sup. Delain made a motion to add the following verbiage to the policy on overtime related to the departmental operations: “Any work performed on a day observed by the County as a holiday or a day recognized by the County as a holiday shall be paid as overtime at the rate of one and one half of regular pay, excluding days defined as personal holidays.”. The motion was second by Sup. Benish; and after some discussion related to defining an Observed Holiday verses Recognized Holiday was approved with ayes (6), nays (1-Bunker). An Observed Holiday was discussed to be the actual day of the observance (Christmas, New Year’s 4 th of July, etc.) as determined by the County. A Recognized Holiday was discussed to be the day the employees are given off to celebrate the Observed Holiday as determined by the County – such as the Friday or Monday surrounding the observed holiday, if it falls on a weekend. B. On Call/Call Back pay. Commissioner Hardy discussed the departmental operations and how utilization of Call Back pay has historically occurred. Hardy explained the department has not recently provided On Call pay. Sup Meyers discussed the effects of On Call / Call Back pay and determination. Sup Benish proposed a motion to approve the aspects of the policy related to Call Back pay with the following verbiage change: “If an employee is called back to work on a day observed by the County as a holiday or a day | Overtime, On Call/Call Back and Compensatory Time Policy Review |

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| | <p>recognized by the County as a holiday; any work performed shall be paid as overtime at the rate of one and one half of regular pay, excluding days defined as personal holidays.”. The motion was second by Sup Delain; and after some discussion was approved unanimously.</p> <p>C. Compensatory Time. Commissioner Hardy discussed departmental operations which would contribute the most to compensatory time accumulations. Hardy discussed some concerns from a management perspective related to the usage of compensatory time and verbiage within the fair Labor Standard Act. Commissioner Hardy requested the department be excluded from the consideration of a Compensatory Time Policy if it is adopted as a result of the current understanding of FLSA implementation. Motion was made by Sup Parman, second by Sup Bunker to recommend to strike and exclude the Highway Department from a Compensatory Time policy if adopted by the County. After further discussion, the motion passed unanimously.</p> | |
| #4B | <p>Long Range Capital Projects List Review. Commissioner Hardy presented and reviewed a listing of capital Equipment, Buildings, Grounds, Software, and Road/Bridge Infra-structure projects which the committee and commissioner developed in spring of 2011 and submitted to the Long Range Planning Committee.</p> <ul style="list-style-type: none"> a) Buildings, grounds, and software upgrades. b) Equipment maintained by the department with emphasis on trucks. c) Bridge infra-structure projects listing for : <ul style="list-style-type: none"> a. County system funded at 80-28 STP List b. Township system funded at 80-20, 20 at 50-50 Listing d) Road infra-structure projects list for STP – Major collectors at 80-20 funding. e) Road infra-structure projects listing for CHIP and CHIP-D Trans 206 project listing. | Long Range Capital Projects List |
| #4C | <p>Draft Financial report, cash balance, and Audit. Commissioner Hardy presented and discussed highlights of the draft departmental Financial Report. Hardy presented recommendations with regards to the ongoing cash balance study discussion and comments provided by the auditors with regards to review of the 2011 departmental books information.</p> | Financial Report, cash Balance, and Audit |
| #5 | <p>Highway Commissioner Report: Commissioner Hardy presented and discussed information on each of the following topics:</p> <ul style="list-style-type: none"> A. WCHA equipment Operator’s Certification and Training Program B. CTH T Birch lake signage project C. Update on various Special Events occurring during 2012 D. Review of the WCHA Draft Legislative Platform E. Discussion of the WDOT, WRTBA, WCHA, CBG, and Teamsters summit meetings F. Updates on the implementation of the New Roads accounting software G. Departmental May 2012 Revenue and Expenses summaries H. 18/151 Corridor Study Public Informational Meeting dates upcoming on July 17th at Mount Horeb and 26th at Dodgeville. | Commissioner’s Report |
| #6 | <p>The next regular meeting of the Committee is scheduled for Monday August 6, 2012; 6:00 P.M. at the Iowa County Airport.</p> | Adjournment and Next |

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| | Motion by Peterson seconded by Bunker to adjourn the meeting at 9:14 p.m. Motion approved unanimously | Meeting date |
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Respectfully Submitted;
Craig Hardy, Highway Commissioner