MONDAY – OCTOBER 29th, 2012		
State of Wisconsin County of Iowa	**UN-APPROVED MINUTES OF THE TRANSPORTATION COMMITTEE MEETING HELD MONDAY, OCTOBER 29, 2012 HIGHWAY DEPARTMENT CONFERENCE ROOM DODGEVILLE, WISCONSIN**	2012-10

Item		
#1	Meeting called to order by committee Vice-Chair Ron Benish at 6:00 PM in the highway department conference room.	Call to Order
#1A & 1B	Roll Call – Supervisors Benish, Bunker, DeLain, Demby, Parman, Peterson and Walmer. Supervisor Meyers participated via phone. Also present were Highway Commissioner Hardy, Administrator Kephart and Business Finance Manager Schutt. Supervisor Bauer was excused. Commissioner Hardy reported that the meeting was duly posted.	Roll Call, Also Present, Certification of Meeting
#1C	Motion by Walmer, 2nd by Demby to approve the minutes of the 9/25/2012 and 10/01/2012 meetings and the 10/29/2012 agenda. Motion carried unanimously.	Approval of Agenda & Minutes
#2	No comments during the open session.	Comment from Public/ Supervisors
#3	A. Walmer, Bunker and Commissioner Hardy gave a report on items discussed at the annual fall Regional Maintenance meeting. B. Commissioner Hardy reviewed the process and funding for the 50-50 County Aid Bridge Resolution. The committee reviewed the handout and projects. The county portion of the projects is $65,034.98 and administration costs of $3,147.69. Corporation Counsel is determining whether or not the administrative costs can be levied or if they have to be billed directly. Motion by Peterson, 2nd by Walmer to approve the resolution. Motion carried. C. Commissioner Hardy reviewed the 2013 Routine Maintenance Agreement with WisDOT and discussed the change made to the language to align the contract to the counties fiscal year. Commissioner Hardy also reviewed the emails about the amount of the RMA and historically, it has been under funded and the state has paid the actual costs. Motion by Bunker, 2nd by Parman to approve the agreement with the state for routine maintenance. Motion carried. D. The committee discussed the handout from the WisDOT, WCHA and Road Builders Summit. For the most part, Commissioner Hardy is in agreement with the memorandum of understanding, but there are two areas that we need more information on and one we disagree with. Motion by Parman, 2nd by DeLain to approve the MOU except items related to changing actual cost reimbursement to unit price, WISDOT desires to pursue regional maintenance across county borders, and limitations on the authority of counties to share services. Motion carried.	Business

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#4	A. Commissioner Hardy gave a report on the 2011 Financial Report. All of the entries from the auditor have been made and the auditor is finalizing the report. B. The committee discussed the 2004-2011 cash flow statements and fund balance study that has been going on for some time now. Entry methods, depreciation and unbudgeted expenditures from previous years were the main problems of the cash total discrepancies. C. The committee discussed the Cash Flow versus Budget for 2011 Year end and the 2013 proposed budget. The budget items of #4B were identified again. The ASC has asked that the Highway Department budget be reduced by $30,000 and Commissioner Hardy said the money would come out of Winter Maintenance and sanding materials. Motion by Bunker, 2nd by Parman to approve the $30,000 reduction in budget from ASC. Motion failed 1-6, with DeLain voting in favor. D. The Commissioner and Business Manager gave an update on the September R&E statement. Revenues are down but requests for payment from the state are behind and they should be caught up by the end of November. Discussion of receivables from the towns and the Commissioner and Finance Manager will verify that as well to be caught up. E. Commissioner Hardy gave an update on the ACS transition. Corporation Counsel is reviewing the contract and related documents to see how the county should proceed. The county should decide by January 1, 2013 to stay with ACS or go back to CHEMS which has been replaced by CHEMSPRO. Our information can be updated to CHEMSPRO but the window to do so is closing soon. The rest of the county accounting is done on ACS and the Finance Director has stated that the transition at highway is key to what the rest of the county does. F. Commissioner Hardy gave an update on the fuel system upgrade. The low bid came in at $22,000 and $40,000 was budgeted. G. Commissioner Hardy gave an update on the scale automation project. The base is going to be installed the week of October 29. The software has been installed. H. The remaining capital purchases for 2012 were discussed. The roof replacements will go out to bid with the help of funds from the fuel system upgrade. The tri-axle truck is being delayed to review funding. I. The committee will be reviewing the Federal Surface Transportation Program rollout in January of 2013 for the 2015-2016 project schedule. J. Commissioner Hardy announced the dates for WCHA's Winter Road School. It will be held January 14-16, 2013 at Chula Vista Resort on Wisconsin Dells. Registration is due December 13, committee members must notify to Commissioner by the December meeting if they plan on attending.	Highway Commissioner Report
#5	Next meeting will be Monday, December 3, 2012 at 6:00 PM.	Next Meeting
#6	Motion by Parman, 2nd by Demby to adjourn at 8:11 PM. Motion carried.	Adjourn

Respectfully Submitted;
County Board Supervisor, Ryan Walmer

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