

MONDAY – MAY 6, 2013

State of Wisconsin County of Iowa	APPROVED MINUTES OF THE TRANSPORTATION COMMITTEE MEETING HELD MONDAY, MAY 6, 2013 CONFERENCE ROOM – IOWA COUNTY HIGHWAY DEPARTMENT DODGEVILLE, WISCONSIN	2013-04
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Item		
#1	Meeting called to order by committee Chair John Meyers at 5:00 PM in the Conference room of the Iowa County Highway Department offices.	Call to Order
#2a	Roll Call – Supervisors Benish, Bunker, DeLain, Demby, Meyers, Parman, and Peterson. Also present were Highway Commissioner Hardy and Administrator Kephart. Supervisors Deal, Nankee, and Weaver. Shaun Cassidy and Doug Carden	Roll Call, Also Present, Certification of Meeting
#2b & #2c	b. Motion by Parman, 2 nd by DeLain to approve the 5/6/2013 agenda and minutes of 4/01/2013. Motion carried.	Approval of Agenda & Minutes
#3	Sup Demby questioned the work performed along Tower Hill C between STH 23 and STH 14 in the last few weeks. Hardy stated the work included placement of riprap for erosion control measures along the shoulders in three separate locations due to the sandy nature of the soils. Parman questioned the schedule for the CTH K bridge project. Hardy stated the bids were opened and were under estimate, which means the contracts will be awarded. At this point, a scheduled start date has not been provided, but anticipates it to be around June 1, 2013.	Comment from Public/ Supervisors
#4	Motion by DeLainn, 2 nd by Bunker to adjourn the meeting for a tour of the Dodgeville Shop Facilities and equipment at 5:04 PM. Motion by DeLain, 2 nd by Benish to adjourn the shop tour and reconvene the Transportation Committee meeting at 5:57 PM.	Dodgeville Shop Tour
#5	Shaun Cassidy was present to discuss and consider the naming of an ATV route along either CTH K or CTH DD and K from the Lafayette County line to the village of Hollandale. Committee discussed previous requests for ATV routes in this vicinity, reviewed state statutes Chapter 23.33, and reviewed an Ordinance from Lafayette County related to the same issues. Motion by Parman, 2 nd by Peterson; for the Highway Commissioner (or a designated assistant) to research and draft an ordinance for review by the committee at the June meeting.	ATV Route requests and procedure
#6	Doug Carden presented information on the department’s work performed along CTH T and it’s deteriorated condition. Doug presented a summary of information from sign installations, postings, overlays, and other maintenance activities performed. Hardy discussed other activities being pursued with regards to soil borings and traffic counts. Committee discussed the information and stated the residents may have to consider highway standard alternatives to accomplish an improvement of the corridor, due to limited fund availability for major reconstruction projects.	CTH T – Barneveld to CTH H
#7	Commissioner Hardy provided an update with regards to applying for the above ground storage tank at the quarry to be discontinued in service and cleanup of the site. The tank site has been applied for PECFA funding to cleanup some contamination of the grounds, if approved; may be eligible for \$190,000 in reimbursement monies. Any contaminated soils may be treated through the asphalt	Quarry/ Asphalt Plant

	<p>plant to contain disposal costs. A site assessment and tank removal has been scheduled for late May.</p>	
#8	<ol style="list-style-type: none"> 1. Winter Maintenance Costs. Commissioner Hardy stated the department has responded to 38 winter events to-date for the first quarter of 2013 through March. On average, the department deals with 32 to 34 such events in any given season November through March. The department responded to 18 events during the 28 days of February alone. The end result is the County Winter Maintenance Account has consumed \$835,000 of the budgeted amount of \$970,000 and a typical fall winter season consumes another \$350,000 to \$400,000; which may result in an overage of \$215,000 to \$265,000 in the account. Committee discussed prior years of shifting capitol purchases of county construction/maintenance to cover the overages or try to contain the costs by reducing other expenses within construction and maintenance. Administrator discussed the budget adoption process changes, which eliminates the ability to perform those transfers without board review/approval. Motion by Benish, 2nd by Parman for the Commissioner to draft a Resolution with regards to the anticipated overage within County Winter Maintenance costs of \$250,000 to be set aside in a contingency account for transfer should the need arise from events in November through December of 2013. And, the committee supports the department moving along with scheduled and budgeted maintenance and construction projects as approved in the 2013 budget. Discussion followed with regards to potential 2012 contingency fund rollover amounts, prudent winter maintenance budgeting, controlling deficit spending, and other topics. Motion by Benish, 2nd by Parman to amend the motion to take monies from the 2012 rollover amounts and place in contingency designated for County Winter Maintenance operations. Forward the resolution to the full County Board via the Administrative services Committee. Motions passed unanimously. 2. Commissioner Hardy updated the committee on the CTH K and CTH DD projects. The Local Force Account for CTH K was approved. Commissioner invited the committee members to visit and review the CTH DD project between Ferrell Road and CTH DDD in Waldwick/Mineral Point for an understanding of a pulverization project. 3. Commissioner Hardy summarized the amount of preventative maintenance type projects scheduled for completion during 2013 related to shouldering, crackfilling, wedging, and sealcoating. 4. Mowing Policy. Commissioner Hardy summarized the revised mowing policy and procedures from last season. Hardy stated the costs increased slightly from prior years from \$180,000 to \$195,000. Other than some concerns related to timing for vision corner growth; responses were favorable. 	<p>Summer Workload / Construction and Maintenance Projects.</p>
#9	<ol style="list-style-type: none"> A. Commissioner Hardy provided several charts and tables with regards to operational cost increases from 1999 through 2011. In addition, the committee reviewed tax levy history and measurable outcomes related to sealcoating of infra-structure for example. B. Commissioner discussed aspects of Winter Maintenance which could be modified to contain costs, but would result in a decrease in level of service. Commissioner will provide a mock budget of amounts required to perform ideal maintenance and construction based on the size of the county infra-structure in the future, but isn't sure where the committee goes from there as 	<p>Operations Plan Discussion</p>

	<p>the amounts between what is available and provided differ greatly from what is required by the infra-structure. Committee to discuss in June meeting.</p> <p>C. Commissioner Hardy discussed the various staffing chart options presented in the committee packets. Hardy stated some of the operations may be affected by the state's changes in Maintenance funding as well. Administrator Kephart stated he and the commissioner do not agree on how to staff the front office. He feels the department has too many administrative personnel for the functions and staff reductions can occur. Commissioner Hardy stated the department has downsized from 5 positions performing administrative functions down to three through technology advancements and operational changes. He feels the department will need at least three individuals to perform the functions, but continues to employ an LTE in the office to perform some functions until a better determination can be made through implementation. .</p>	
#10	<p>Commissioner Report:</p> <p>A. Summarized the Road Oils and aggregate bids received. Slight increase in some aggregates purchased, decrease in road oil costs of around 9 to 10%.</p> <p>B. Summarized culvert bids received. Two bids received from Contech and Midwest. Slight price decreases due to a drop in steel costs.</p> <p>C. Reviewed specification for purchase of two trucks – one tandem axle and one tri-axle.</p> <p>D. Discussion of on-going issues with ACS software and transition related to JE summary interface and repetitive upgrades. Discussion of other counties in Wisconsin coming on-line which should help our implementation.</p> <p>E. March R&E summary not reviewed due to issues with the ACS JE interface and A/R processing, tabled to June.</p> <p>F. Commissioner passed on an invitation from Kevin Erb with UW-extension Green Bay about an upcoming Agriculture Weights presentation at the Grant County fairgrounds on May 15, 2013.</p> <p>G. Commissioner stated the Wisconsin County Highway Association Capitol days event is scheduled for May 20 and 21, 2013. Please notify the office immediately if planning to attend.</p> <p>H. Commissioner stated the Wisconsin Highway association Summer Road School Event is planned for June 3-5, 2013. At this point, Sup. Meyers is the only one scheduled to attend. Supervisors were encouraged to notify the office as soon as possible if interested in attending.</p>	Highway Commissioner Report
#11	<p>Motion to set next meeting date and adjourn. Motion by Parman, 2nd by Benish to set the next meeting date for June 3, 2013. Meeting adjourned at 8:03 PM.</p>	Adjourn.

Respectfully Submitted;
Highway Commissioner Hardy