



**APPROVED MINUTES of the
Iowa County Transportation Committee
Monday, October 6, 2014
Iowa County Airport Pilots' Lounge
3151 STH 39
Mineral Point, Wis. 53533**

**Iowa
County
Wisconsin**

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| 1 | Meeting was called to order at 5:30 PM by Chair Greg Parman. |
| 2 | Roll Call was taken.
Member present: Sups. C. Anderson, Demby, Bauer, and Parman.
Others present: Airport Director King and Sups. Bomkamp and Nankee. |
| 3 | Approve the agenda for this meeting.
Sup. Anderson moved to approve the agenda for this October 6, 2014 meeting. Sup. Bauer seconded the motion. Carried. |
| 4 | Approve the minutes of the August 28, 2014 meeting.
Sup. Demby moved to approve the minutes of the August 28, 2014 meeting. Sup. Anderson seconded the motion. Carried. |
| 5 | Comments or reports from the audience or committee members.

Sups. Bomkamp and Nankee expressed their concerns about the guardrails being too close to the road on Hwy 80 down Hatch Hill where the new road construction was done. Farm machinery will have a hard time meeting traffic, perhaps having to post somebody at the top and or the bottom of the hill when moving their equipment through. Traffic would be hazardous during poor weather conditions, ice or slippery snow, with no way to maneuver out of the way. Sup. Parman will talk to the Highway Dept. Commissioner, Craig Hardy. |
| 6 | Sup. Bauer moved to suspend the meeting for 30 plus or minus minutes to tour the airport facilities and improvements. Seconded by Demby. Motion carried. |
| 7 | Chairman Parman asked for a motion to reconvene the October meeting at 6:45 p.m. Sup. Anderson moved to approve the motion and Sup. Demby seconded. Motion Carried.

Members present: Sups C. Anderson, Demby, Meyers, Parman, and Peterson. Sup. C. Anderson excused at 7:42 PM. Members excused: Sup. Gollon and Sup. Walmer. Others present: Sup. Nankee, Administrator Kephart, Finance Directory Hamilton, Employee Relations Director Leitzinger, Commissioner Hardy, and Airport Director King. |
| 8 | Review of the winter policies for Highway Department operations:

A. Snow & Ice Control Policy-Draft- Commissioner Hardy discussed the draft with Hwy Superintendents and sent the draft to the Sherriff's office. There was discussion on the amount of snow, fences in the right-of-way, and working with the Sherriff's office. Motion by Sup. Peterson to approve the Snow and Ice Control Policy. Seconded by Demby. Motion carried.

B. Mailbox Installation and Damage Policy-It is noted that the county deals with about a half dozen |

	<p>mailboxes per year. Motion by Sup. Peterson to approve the Mail Box Installation and Damage Policy. Seconded by C. Anderson. Motion carried.</p> <p>C. Winter Operations Fence Damage Policy - There was concern of language in the document and private property along the Highway within the right of way. Motion by Sup. Demby to approve the Winter Operations Fence Damage Policy. Seconded by Sup. Peterson. Motion carried.</p>
9	<p>Review potential snow plow route level of service changes for the Hollandale shop. Discussion on miles traveled in an employee's shift, timelines for the route(s), and level of service with one less route. Motion to approve four routes over the existing five routes made by Sup. Peterson and seconded by Sup. Bauer. Motion carried.</p>
10	<p>There was discussion on leasing trucks, snow equipment agreements, and review of the Washburn County truck purchase agreement example. The lease agreement was reviewed on trucks and equipment and compared to Iowa County. The Transportation Committee will keep exploring options.</p>
11	<p>The Highway Committee reviewed the Highway Department staffing chart and discussed the class and compensation study. Two charts were presented for discussion: 2013 Public Works Division, Highway Department and Highway Department Restructuring Chart. Employee Relations Leitzinger was available to discuss the class and compensation study. Discussion on Pay for Performance, JDQ, and Anniversary dates of employees, Grievances, Frozen salaries, and training new employees.</p>
12	<p>The Highway Committee reviewed and discussed the current Highway Dept. Cash Flow and Fund Balance reports, departmental debt to the General Fund and forgiveness of the debt. Finance Director Hamilton presented a carryover calculation worksheet with Fund balance information from 2006 to 2013 Audit Reports. Hamilton also presented a statement of Cash Flows for the years ending 12-31-2004 through 12-31-2013. The committee discussed the two software packages, the general ledger, and that the Highway's debt forgiveness is being considered.</p>
13	<p>Highway Commissioner's Report</p> <ul style="list-style-type: none"> A. The August 2014 Revenue and Expense Report was given. There was discussion on the \$61,602 flood damage project. B. The 2014 Special Events Calendar was reviewed. Highway Commissioner Hardy commented on the 2014 Special Events calendar contacts he had never received and the sunset time of February 2015. . C. There was discussion on the 8-4-14 asphalt plant storm damage and whether or not to continue the asphalt operation. Storm damage was \$101,366 covered by insurance with a \$5,000 deductible. Motion to repair the asphalt plant made by Sup. Bauer, seconded by Sup. Demby. Motion carried. D. The 2015 Budget Request was reviewed with discussion on winter maintenance and a fixed labor balance. E. An update on the FEMA 2013 flood repairs to box culverts on CTH IG and X to be done at the end of the month. F. A map was presented of the American Transmission Company Cardinal-Hickory Creek 345-Kelovoit line project with two route alternatives, towns going through, and meeting times. G. The railroad signs in Avoca along the Wisconsin Southern Rail would be changed by order from Commissioner of Railroads. H. Salt shed roofing results: bid from MidWest Roofing for \$18,000. I. Winter sanding material bid results-county has bids from Kramer, Ivey, and Bard. Kramer's sand product came in at a lower price, but is being reviewed with the specifications.

14	Next meeting date: 5:00 PM Monday, October 27, 2014
15	Adjournment. Motion by Bauer. Second by Peterson to adjourn. Motion carried. Meeting adjourned at 8:49 PM.

Respectfully Submitted, Supervisor Nankee