

BOARD MINUTES  
UNIFIED COMMUNITY SERVICES  
Wednesday, May 20, 2015  
200 W. Alona Lane, Lancaster, Wisconsin

MEMBERS PRESENT: Judy Friar, Nancy Howard, Lester Jantzen, Judy Lindholm, Dwight Nelson, Charles Stenner, Mike Tiber (Chair.), and Mary Ellen Tredinnick.

MEMBERS EXCUSED: Julee Albers and Mark Stead.

OTHERS PRESENT: Kathy Rink, Zack Armstrong, Cheryl Knapp, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. COMPLIANCE and MINUTES: Charles Stenner moved to report meeting in compliance with open meetings law, approval of agenda and approval of the minutes of April 15, 2015 Board meeting. Motion seconded by Mike Tiber and passed.
3. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for April, 2015 as reviewed. Motion seconded by Judy Friar and passed.
4. REPORTS: Financial report for April, 2015 given by Zack Armstrong. Personnel report for April, 2015 given by Cheryl Knapp. Chairman's report: None. Kathy Rink presented the Director's report as follows:
  1. Kathy attended the annual WCHSA Conference in May.
  2. Kathy, Cheryl Knapp, Bob Keeney and Ben Woods met to review job description compliance with FLSA definitions for exempt and non-exempt employees.
  3. Kathy met with Judge Day and Kristin Schier regarding Treatment Court. Megan Wolf and Mike Fernette will be attending team training for the Drug Treatment Court.
  4. Kathy met with Grant County Jail in regards to the contract to provide mental health treatment in the jail. State Surveyor states that we cannot provide treatment in a jail setting per regulations. UCS may provide risk assessment for those on suicide observation.
  5. Kathy and Holly Knapp met with Grant County Child Protective services staff to discuss emergency services.
  6. Hired a new psychotherapist, Jessica Morton. She will start on June 1<sup>st</sup>.
  7. Dr. Knuppel has agreed to work additional hours in our Dodgeville Office when Dr. Hunter leaves.
  8. Kathy, Zack Armstrong and Cheryl Knapp attended a 3-day meeting on the set-up for electronic health records.
  9. State Surveyor with the Division of Quality Assurance will be here on June 15&17<sup>th</sup> for the Mental Health, AODA and Emergency Services' programs recertification.
  10. Governor's Budget changes –the elimination of the IRIS program and the Aging and Disability Resource Centers has been tabled. The mental health community options program will be blended into the mental health program funds. Eliminating the Family Support program and creating a Children's community option program.
  11. Kathy's request to the State to limit on-line details in regards to the death investigation has been granted.
  12. Emergency Services has received high volumes of crisis calls in March and April. Emergency Detentions have increased in Grant County. Looking at facilities to accept emergency detentions. There were 28 mobile crisis assessments that could have been emergency detentions, which resulted in 21 diversions.

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Mike Tiber asked the Board if they would participate in the performance evaluation for Kathy. Job description, self-evaluation and evaluation forms will be sent to board members.

Mary Ellen Tredinnick moved to accept reports and place on file. Motion seconded by Lester Jantzen and passed.

5. INTRODUCTIONS: None.

6. ADJOURNMENT: Dwight Nelson moved to adjourn at 8:08 p.m. Motion seconded by Lester Jantzen and passed. Next meeting, June 17, 2015.

Nancy Schmitz, Recorder

Julee Albers, Secretary