

Resolution No.: 4-1298

WHEREAS, the Wisconsin Legislature has created the Wisconsin Land Information Program and the Wisconsin Land Information Board to implement the 1989 law, and

WHEREAS, a State Aid Assistance Program has been established to advance the efforts and an increase in the Register of Deeds fees has been specified for this use if participation is accomplished, and

WHEREAS, the Iowa County Board established the Land Records Committee in May 1990 to consider the matter, and it is recognized that participation in the program allows the county to retain the specified fee and seek a state Grants-In-Aid to advance the program for the improvement and modernization of the land records for Iowa County and its municipalities, and

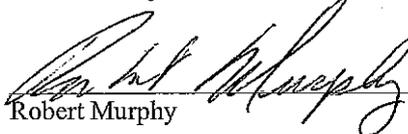
WHEREAS, the Iowa County Land Records Committee prepared a plan, the Iowa County Land Records Modernization Plan, which was approved by the County Board of Supervisors in 1990, and

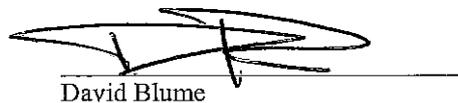
WHEREAS, said plan is required by the state to be revised on an approximate five year basis to ensure consistency with its implementation and present county activities and to allow Iowa County to be eligible for further grants, and

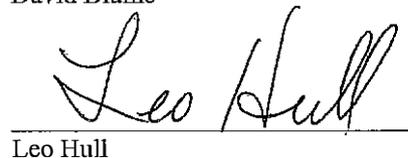
WHEREAS, the Iowa County Land Records Committee has prepared a revised plan which was approved by the Iowa County Information Systems and Land Records Committee on November 9, 1998.

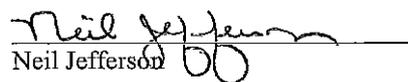
NOW, THEREFORE BE IT RESOLVED, that the Iowa County Board of Supervisors does hereby approve the Iowa County Land Records Modernization Plan as revised and approved by the undersigned Iowa County Information Systems and Land Records Committee.

Iowa County Information Systems and Land Records Committee


Robert Murphy


David Blume


Leo Hull


Neil Jefferson

LaVerne Clifton

Land Records **Modernization Plan**

Iowa County, Wisconsin

**Copies are available from the Iowa County Land Records Office,
222 N. Iowa St. , Dodgeville, WI 53533 (608)935-0366.**

I. INTRODUCTION

A. Overview of Iowa County

Iowa County was created by a legislative act in 1829, nineteen years before Wisconsin became a State. Wisconsin's oldest operative courthouse, erected in 1859, stands in the county seat, Dodgeville. Early land records still on file in Iowa County provide a substantial trail of Wisconsin history. The original plat for the Village of Four Lakes, now Madison, was filed in 1836 in Mineral Point when that community served as the county seat for the area. It included what is now our State Capital and that plat is now prominently displayed at the Iowa County Courthouse. This is mentioned to emphasize that land records, past and present, in the custody of Iowa County are important, and will continue to be preserved with respect and responsibility.

The population of Iowa County is 21,616, according to the 1997 projections, and there are county-wide just over 26,000 parcels identified. The county covers 761 square miles and contains 14 townships, all or part of 13 villages, and 2 cities.

B. Land Records Committee/Study

The Wisconsin Land Information Program has enhanced the existing local effort of not only to preserve the records, but to improve access and accelerate modernization of record keeping.

On May 15, 1990, the Iowa County Board of Supervisors acted to create a Land Records Committee. This committee was reclassified as the Iowa County Land Records Advisory Committee in 1996 and is under the direct supervision of the Information Systems and Land Records Committee. The advisory committee is comprised of Department Heads of the following departments as well as two appointed County Board Supervisors.

County Surveyor
Information Systems
Land Conservation Department
Land Records Office
Register of Deeds
Treasurer's Office
Zoning Office

II. INVENTORY

Municipal offices provide parcel description information for the assessment and tax rolls which the County Treasurer's Office maintains and updates. These records are currently on the county computer system. Parcel identification numbers will be assigned utilizing the system described in Appendix A. The Register of Deeds is the land ownership record keeper. Since May of 1990, grantor/grantee indexes have been automated utilizing an imaging system networked with other departments. The Zoning Office has zoning maps for the townships of the county. Parcel description cards are maintained by all municipalities in various degrees of accuracy and adequacy. The Zoning Office has wetland maps as prepared by the Department of Natural Resources; floodplain and floodway maps as prepared by the Federal Emergency Management Agency; topographic maps as prepared by the Geologic Survey; and land use maps for all townships all at different scales. The Land Information Office has digital orthophotographs of the entire county created from a May 1995 flight, as well as a completed county base map on which parcel mapping is on-going. The parcel mapping utilizes Intergraph GIS software and Intergraph hardware. The digital orthophotographs, hardware, and software were acquired as part of a seven county consortium which has gained national attention for its land records modernization progress. Approximately 30% of the county's section corners have been remonumented and a program is in place to obtain county coordinates for all section corners.

III. OBJECTIVE AND GOALS

Intracounty compatibility, sharing of information, avoiding redundancy and duplication of efforts by improved management and accelerated modernization is the objective of our program. The goals include:

1. Parcel mapping
2. Interface of new parcel identification numbers with existing county tax database
3. Creating computerized tract index
4. Establish interdepartmental datasharing network
5. Remonumentation

These goals are proposed to be accomplished within a 5 year period.

IV. IMPLEMENTATION AND STANDARDS

With the advent of modern surveying and land position technology, it is recognized that many of the historical recorded real property boundary descriptions lack a certain level of accuracy. Even those descriptions recorded in accord with the minimum requirements for land subdivision described in Chapter 236 of the Wisconsin Statutes may allow for overlaps and/or gaps with descriptions that meet the more strict Wisconsin

State Plane Coordinate System standards. As such, our parcel maps may show these overlaps and gaps since it is the descriptions as recorded at the Register of Deeds that are adhered to when mapping. To minimize inaccuracy, our parcel mapping incorporates section corner coordinates per geographic global positioning and COGO (...).

V. LONG RANGE GOALS

The following are goals that are not proposed to be completed in a specific time period, but are vital to our program:

1. Parcel map maintenance
2. Pursuit of accuracy
3. Continued intergovernmental cooperation in datasharing
4. Facilitation of interdepartmental applications and database creation

VI. DUTIES OF THE LAND INFORMATION OFFICE AND LAND INFORMATION OFFICER

A. Land Information Office - Coordinate land information projects within the county with other local units of government, as well as with state and federal agencies. Prepare county-wide Land Records Modernization Plan that takes into consideration all other jurisdictions within the county and requirements of the Wisconsin Land Information Program. Review and recommend projects from local governmental units for grants from the Land Information Board.

B. Land Information Officer - The Land Information Officer shall be responsible for the minimum duties as supported by the Wisconsin Land Information Board listed below:

1. Stay trained
2. Facilitate coordination with and the distribution of Wisconsin Land Information Program (WLIP) materials to other WLIP related county positions and offices, such as property lister, register of deeds, surveyor, treasurer, sheriff, zoning administrator, planner, data processing, highway department, county board.
3. Submit related reports in a timely manner, such as fee submission report, biannual grant progress reports, annual program surveys.
4. Certify that WLIP funds are being used exclusively for countywide land records modernization, pursuant to relevant State statute.
5. Promote the program, such as participating in land records day, holding an open house, talking to schools, providing information to the county board.
6. Review and submit WLIP grant applications.
7. Participate in county-wide land records modernization planning, plan preparation and plan updating.

8. Provide a clearinghouse function at the county level for completed and ongoing WLIP projects using grant funds and retained fees, answering questions such as: “How much GPS survey work has been done?” “Which section corners have been monumented?” “Which standards are being used for what?” “What documents are available?”
9. Ensure proper procurement procedures are being used by working with corporation counsels and vendors, such as reviewing RFP’s and RFB’s, and working directly with the appropriate overseeing committee(s).
10. Coordinate project oversight for quality control (applies to projects funded with both grant funds and retained fees).
11. Directly supervise the staff of the Land Information Office and report directly to the Land Records Advisory Committee.

VII. ADMINISTRATIVE STANDARDS

1. Iowa County is entitled to fees retained from the recording of documents at the Register of Deeds Office. These retained fees shall be used for the following with the intention of promoting continued land record modernization for all county departments and to anticipate technology associated with our program.

- a.) Remonumentation program
- b.) Hardware/Software enhancements, including procurement and upgrading

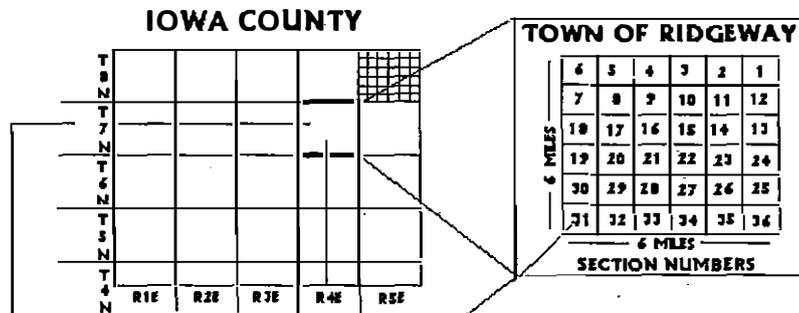
2. Iowa County agrees to observe and follow the statutes relating to the Wisconsin Land Information Program and other relevant statutes.
3. Iowa County agrees to permit the Wisconsin Land Information Board access to the books, records, and projects for inspection and audit after reasonable notice is given
4. Iowa County agrees to provide an annual status report of Plan progress and to update the Plan at the end of five (5) years.
5. Iowa County has acknowledged the creation of the Land Information Office, the positions of Land Information Officer and Land Records Technician, and commits to continued support of the goals of this plan.

Appendix A: Parcel Identification Numbering System

IOWA COUNTY PARCEL IDENTIFICATION SYSTEM

Each parcel of real estate in Iowa County is identified by a number unique unto itself. As a social security number represents a person, this uniform parcel number represents an individually described parcel (usually 40 acres or less). The parcel identification number (PIN) is ordered in such a way as to go from global to local representation. For example: the first number in the PIN identifies the state identification number for the county (25, which is always the same). The second number represents the municipality number within the county, (Iowa County has 29 different municipality numbers). The third number represents the Township number within the county and the fourth number represents the range number. The fifth number represents the section number within a specified township and range. The sixth number represents the quarter section and quarter section consecutively. The final number in the PIN represents the consecutive number of parcels within the quarter section.

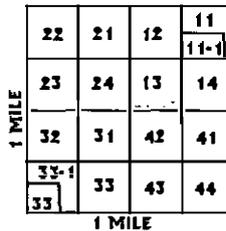
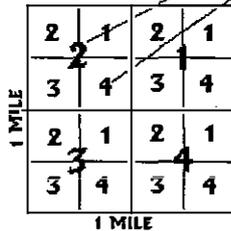
IOWA COUNTY'S STATE NUMBER - 25



07-04-31-24

EXAMPLE

**TOWN OF RIDGEWAY
T. 7 N. - R. 4 E.
SECTION 31**



25-024-07-04-31-33-001

IOWA COUNTY	MUNICIPALITY #	TOWNSHIP	RANGE	SECTION #	1/4 SECTION	1/4 SECTION	CONSECUTIVE # IN 1/4 SECTION
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Town of Arena	002	Village of Avoca	102
Town of Brigham	004	Village of Barneveld	106
Town of Clyde	006	Vill. Blanchardville	108
Town of Dodgeville	008	Village of Cobb	111
Town of Eden	010	Village of Highland	136
Town of Highland	012	Village of Hollandale	137
Town of Linden	014	Village of Linden	146
Town of Mifflin	016	Village of Livingston	147
Town of Mineral Point	018	Village of Montfort	151
Town of Moscow	020	Village of Muscoda	153
Town of Pulaski	022	Village of Rewey	176
Town of Ridgeway	024	Village of Ridgeway	177
Town of Waldwick	026	City of Dodgeville	216
Town of Wyoming	028	City of Mineral Pt	251
Village of Arena	101		