

Resolution No. 6-0708

Authorizing Bloomfield Manor Committee structure changes to include the Committee name, committee membership number, membership qualifications, appointment term, and Committee duties.

Whereas, Iowa County desires to continue:

- the high standards of quality patient care,
- a broad base of public and patient/family support,
- transparent operational responsibility and clarity,
- the high professional leadership by the Bloomfield Administrator, and
- on-going Quality Assurance Review.

Whereas, the Committee on Committees recommends the restructure of the Bloomfield Committee to the Iowa County Board in order to clarify the operational roles and to help prepare Bloomfield Manor for future changes in healthcare services/patient care as the global healthcare industry evolves,

Whereas, the Committee on Committees recognizes a need for continued public support by a Committee separate from the operations functions of the licensed Manor Administrator and with the support of the Iowa County Administrator, the Health and Human Services Committee and the Iowa County Board,

Whereas, funds have been donated to Bloomfield Manor, and future donated funds need to be administered by the formation of a new Committee with the sole responsibility for the contributed funds as the fiduciary agent,

Whereas, it was determined by Resolution 1-1206 to change the membership from a Trustee group of three to Committee of five, and amended on May 22, 2008 increasing the Committee membership number to seven,

Whereas, the Committee on Committees recommends the following changes to the Iowa County Board of Supervisors regarding the Bloomfield Manor Committee, the committee shall be named the **Bloomfield Committee** with the following duties and responsibilities;

- A. Quality Assurance review** – meet monthly or as needed, or at the call of the Bloomfield Committee Chair - with a quarterly report to the Iowa County Board in open session or in closed session if there are patient confidential concerns, after first reporting

to either the Health and Human Services Committee (open or closed session) or in the case of an emergency situation, the Iowa County Board Chairperson,

B. Fiduciary agent – for all current and future donated funds, investigate the possible formation of a Foundation for Bloomfield Manor future fund raising activities,

C. Public support activities – the members will be highly supportive of Bloomfield Manor, will be ambassadors to the public, be the conduit of information to the Manor Administrator and to the leadership of the Iowa County Board, maintain trust and be a communication conduit with patients/families and the general public,

D. Long Range Planning – support planning opportunities for the strategic planning of Bloomfield Manor facilities and enhanced patient care, in collaboration with the Iowa County Board (Health and Human Services Committee), the Manor Administrator, the public, and with the understanding that current funds and unknown future donated funds may be a useful component of implementing strategic planning,

E. Operations – membership understands the County Administrator and the Manor Administrator will jointly review and report to the Health and Human Services Committee matters which involve budget, personnel and staffing needs and issues, and specific daily facility needs, but at the same time relaying information to the Manor Administrator concerning public concerns or comments about operation activities,

F. Membership and term – Six total members, five voting members, staggered 2 year terms , one non- voting medical professional, Manor Administrator assisting and also non-voting,

Seats #1 and #2 – Public/At large members, recommended by the Manor Committee and approved by the Iowa County Board, term ending May 2009 and every two years thereafter,

Seats #3,4, and 5 – Iowa County Board members, approved by the Iowa County Board using the normal Committee appointment process after each general election,

Seat #6 - Non- voting medical professional recommended by the Manor Administrator and approved by the Iowa County Board, to be reviewed every two years with the Board appointments,

NOW, THEREFORE, BE IT RESOLVED by the Iowa County Board of Supervisors that authorization be given to make changes to the Bloomfield Committee in the interest of providing support to Bloomfield Manor administration and staff, the Iowa County

Administrator, the Iowa County Health and Human Services Committee, and the patients and families who receive services at the Bloomfield Manor,

NOW, THEREFORE, BE IT ALSO RESOLVED this resolution shall be incorporated into the Iowa County Board Rules noted as a resolution in force as of the date of approval; and that Resolution #1-1206 as amended on May 22, 2008 is hereby repealed,

NOW, THEREFORE, BE IT ALSO RESOLVED that the structure including the duties, responsibilities and relationships put in place with this resolution be reviewed one year from this date of July 15, 2008 so that modifications can be made as needed. The review will commence with the Bloomfield Committee, then the Health and Human Services Committee and then the full County Board.

RESPECTFULLY SUBMITTED BY THE IOWA COUNTY COMMITTEE ON COMMITTEES

Dated this 15th of July, 2008