

Resolution No. 3-0311

**A RESOLUTION CREATING A LAND INFORMATION OFFICE
A STATUTORY ADVISORY COMMITTEE ENTITLED
“LAND INFORMATION COUNCIL”
IN THE COUNTY OF IOWA COUNTY, WISCONSIN**

The County Board of Supervisors of the County of Iowa does hereby ordain as follows:

Section 1. The following resolution shall serve to create within Iowa County a Statutory Advisory Committee as authorized by W§59.72:

1.01 LAND INFORMATION OFFICE

- (1) The County Administrator shall designate a Land Information Office pursuant to W§59.72 (3)
- (2) The purpose of the Land Information Office is to coordinate land information projects within the county, between the county and local governmental units, between state and local governmental units and among local governmental units, the federal government and the private sector.
- (3) The Land Information Office shall be responsible for proposing and maintaining the county land records modernization plan as required pursuant to W§59.72 (3)(b) and W§16.967(3)(e). as adopted by the Standing Committee.
- (4) Review and recommend projects from local governmental units for grants from the state department of administration to be funded under the retained fees account.
- (5) To recommend, account, and report expenditure of funds under the retained fees collected by the Iowa County Register of Deeds.
- (6) Priorities for the LIO shall be recommended to the Standing Committee by the Land Information Council.

1.02 LAND INFORMATION COUNCIL.

- (1) **Membership.** The Land Information Council shall be composed of not less than 8 members, which shall include the County Register of Deeds, the County Treasurer, and the Real Property Lister or their designees and the following members appointed by the County Administrator and confirmed by the County Board:
 - (a) A member of the County Board;
 - (b) A representative of the land information office;
 - (c) A Realtor or a member of the Realtors Association employed within the County;
 - (d) A Public Safety or Emergency Communications representative employed within the County; and
 - (e) The County Surveyor or a registered professional land surveyor employed within the County.
 - (f) Additional ad-hoc members may be appointed for temporary terms on an as-needed basis by the County Administrator.
- (2) **Terms.** Council members who hold elective office or are employed by Iowa County shall serve on the council as long as they hold the office designated for membership. Other Council members appointed by the County Administrator shall serve in offset 3 year terms.
- (3) **Duties and Powers.**
 - (a) The Council shall review the priorities, needs, policies, and expenditures of the Land Information Office and advise the County Administrator on matters affecting the Land Information Office related to the county's land records modernization program.
 - (b) The Council is responsible to set the priorities of data layer creation and maintenance within the county's geographic information system as guidance to the Iowa County GIS Coordinator.
 - (c) The Council shall meet quarterly or on an as-needed basis.

- (d) The Council shall report to the Standing Committee on a quarterly basis or as requested.
- (e) The Council shall operate according to an adopted set of bylaws that, at a minimum, establishes the process by which decisions will be made, the minimum standards for a quorum and the way in which meetings will be conducted, noticed and recorded. These bylaws shall be reviewed by the Standing Committee annually.

Section 2. This resolution supersedes prior actions relating to the creation and responsibilities of the Land Information Office and Land Information Council.

Respectfully submitted by the Economic Development, Extension and Property Committee.