

Resolution No. 10-0617

**RESOLUTION DIRECTING THE CREATION OF THE
IOWA COUNTY POLICY MANUAL.**

WHEREAS, the Iowa County Board is tasked with creating governing policies for the operations and staffing of Iowa County Government; and

WHEREAS, the Iowa County Board has a history of policies and resolutions that provide staff with decision making instructions and directions that span several decades; and

WHEREAS, the Iowa County Board would like to assemble past policies, update existing policies, and ensure all policies are available to all staff and public for a transparent government operation.

NOW THEREFORE, BE IT RESOLVED by the Iowa County Board of Supervisors that Iowa County staff is hereby directed to assemble the Iowa County Policy Manual and bring updated policies forward for approval in the following manner:

1. Staff shall review past policies and assemble new policy proposals for consideration by one of the existing Standing Committees. Each policy shall be independently numbered and ordered sequentially. Policies shall be grouped into sections of the manual based on the County Department most responsible for implementation of the policy.
2. Upon approval from a Standing Committee, said policy shall be forwarded to the Executive Committee. The Executive Committee shall consider policy recommendations and forward completed policy sections to the County Board for consideration.
3. The Iowa County Board shall consider complete policy sections or refer them back to the Executive Committee for further amendments or changes.
4. Upon County Board Approval, staff shall assemble the Policy Manual and ensure that it is available to all Supervisors and followed by all staff.

BE IT FURTHER RESOLVED that once all sections of the Policy Manual have been adopted by the County Board, the entire manual shall be adopted via Resolution. This adoption shall then serve as the complete and updated list of County Policies. All other policy setting resolutions or policies adopted via motion prior to this complete "Iowa County Policy Manual" shall then be considered null and void.

Respectfully submitted by the Executive Committee.