

Date: _____

TO: _____

RE: Issuance of Worthless Check(s)

Dear _____:

The following check(s) has/have been returned by _____ Bank marked _____.

Check No. _____	Dated: _____	Amount \$ _____
Check No. _____	Dated: _____	Amount \$ _____
Check No. _____	Dated: _____	Amount \$ _____

Please be advised that it is a criminal offense to issue a worthless check. This offense is punishable by a fine of not more than \$10,000.00 or imprisonment for not more than nine (9) months, or both.

It is our practice to notify a person when a check, issued by that person, has been returned unpaid by the bank upon which the check was issued. This letter is intended to serve as notice to you that the above-referenced check(s) was not paid. If payment in full for this check(s) is not made within 5 days from the date of your receipt of this letter, it will be presumed that the check was issued without intent to pay, as set forth in Section 943.24 of the Wisconsin Statutes.

You should make restitution to his establishment, within 5 days, by sending or bringing in a postal or bank money order or cash. Restitution in the form of a personal check will not be accepted. If restitution is not paid within 5 days, we will immediately forward your check to the Iowa County District Attorney's Office for criminal prosecution. Once that has been done, we will no longer accept payment. We have been advised by the Iowa County District Attorney that after a criminal complaint has been filed, no payment may be accepted until after the case has been decided by the court. Conviction of issuing a worthless check will result in a criminal record and the imposition of a sentence as set forth above.

In remitting the amount due on this check(s), please include an additional \$_____ to reimburse our business for postage, and \$_____ for bank fees. The total sum required to be paid is \$_____.

Very truly yours,

Business name and address:

_____	_____
_____	_____
_____	_____