# County Highway Invasive Plant Survey
# INSTRUCTIONS

****All information is mandatory, except 11 & 12 or unless noted below.****

1) Fill out County and Patrol section if it is known, or at least the township. The County lead should indicate who it should be sent to.
2) Fill out your personal information. Provide all relevant phone numbers.
3) **Date of Observation**- Fill in the date of the observation.
4) **Road Stretch**- The road stretch can be anything to help identify the general stretch, but it is also is critical to make sure areas aren't done twice.  Example: Cty Hwy TT from Cty Hwy K to Pond Road.
5) **Side of Road**- North, South, East, West, Both, etc.
6) **Location**- This can be GPS coordinates in UTM, Lat-long, township/range/section/1/4/1/4 (TRS), or even mileage location from nearest intersection. If it is helpful, include the GPS location for the start and endpoints of infestations or road stretch. Use multiple lines per infestation as needed.
7) **Location Landmarks**- This can be anything that will help describe where the population is. It may include intersections, tenth miles from odometer, mile markers, fire numbers, cemeteries, stream crossings or bridges, cell towers, line fences, prominent buildings, etc.
8) **Species Present**- list the species you observe.
9) **Density**- Use the density descriptors at the top of the table to indicate the density of a species.
10) **Fl/Fr/NA**- Flower/Fruit/Neither- Indicate whether the species is in flower, fruit or neither. This is important to track for future planning.
11) **V or P# -** Voucher or photo number- If you have a voucher specimen or if you took photos, please label and number these and indicate the number in this column to correlate with the voucher or photo.
12) **# on Map**- Number on map- If you have an accompanying map and want to coordinate the two. Example- Common teasel is labeled as 7 on the map, write 7 in this column to tie the two forms together.

 **Other Instructions:**
1) **If you find that you need more space to write in, just use as many lines as needed below the entry and continue adding information below that.**
2) Report the species listed in the table "Suggested mowing times for select species in Southern Wisconsin." This is by no means the limit of the species that can be reported, simply a place to start. The WDNR (or anyone else) may choose to add any given species depending on the threat it may pose.

**Other Important Information:**

*What to do if a Prohibited Species is observed?*
1) Notify the WDNR immediately at invasive.species@wi.gov or call 608-267-5066.
2) Make sure the species is listed on the reporting form.
- If you are uncertain with the identification of a species, take a photo and send to the above email address.
- If you want to report an occurrence that is new to the county according to the WDNR distribution maps (on DNR website), send that information to the email above.
- If you want to report an unvouchered specimen from a county, send the information to the UW herbarium at Madison, Stevens Point or Green Bay. Go to http://dnr.wi.gov/invasives/futureplants/reporting.htm for specific reporting needs.
- If you want to gather information from town roads, feel free, but recognize the county may not be able to incorporate the information into their mapping system. Provide the information to the county and the town.
- The best time of year to survey is when the plants are easily identifiable. In order to get as accurate an inventory as possible, it may need to be done more than once per season.
- Unless you have a prior relationship with patrolman, do not communicate with them directly; rather contact the county lead person.