

IOWA COUNTY SHERIFF'S OFFICE  
1205 N. Bequette Street  
Dodgeville, WI 53533  
Phone: (608) 935-3314  
Fax: (608) 935-5377

Steve Michek  
Sheriff

Steven Bennett  
Chief Deputy

**OPEN RECORD REQUEST FORM**

The release of record information is posted in the lobby of the Sheriff's Office in accordance with Wisconsin State Statute and Iowa County Ordinance. As the public notice indicates, record requests can be made Monday through Friday from 8:00 a.m. to 4:00 p.m. to the designated person(s).

Each record request must be reviewed because of the complexity of the news record release status. Requests are processed as quickly as possible. However, depending on the type of record requests, please allow **10 to 14 days** for a response.

In general, any incident report that involves a **pending** investigation or **pending** court action will **NOT** be released without prior court order or permission from the Iowa County District Attorney. The Wisconsin state accident report will always be released regardless of pending action once it is completed by the investigating deputy.

Accident reports and incident reports cost \$5.28. DVDs and CDs (of audio/video/photographs) are \$26.38 each. All costs are subject to shipping costs. The Public Records Law confers no exemption as a right of indigents for payment of fees under (3) of the Open Records Law. Long term storage record searches may require additional fees.

Date of Request: \_\_\_\_\_ Date of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Type of Incident: (i.e. accident reports; officers reports; witness statements, etc.) \_\_\_\_\_

**Rights of Appeal & Enforcement: Mandamus 19.37(1):**

Inform of rights of appeal through mandamus...a writ issued by a superior court to compel a lower court or a government official to perform mandatory or purely ministerial duties correctly.

Alternative Mandamus...mandamus issued upon the first application for relief; commanding defendant either to perform the act demanded or to appear before the court at a specified time to show cause for not performing it.

**Information is to be sent to:**

Name/Address/City & State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Mail requests to: Iowa Co. Sheriff's Office, Attn: Records  
1205 N Bequette St., Dodgeville, WI 53533